



GOVERNMENT OF WEST BENGAL  
DISTRIBUTION SECTION, DEPARTMENT OF INFORMATION & CULTURAL AFFAIRS  
118 Hem Chandra Naskar Road, Kolkata-700010

No. Q011-ICA/Distri/2024

Date: Kolkata, the 01.08.2024

**TENDER NOTICE**

Quotations with GST break-up, are invited from well-experienced and bonafide agencies for repairing in the following consignments:

1] 10 standard steel almirah, 2] 3 small steel almirah, 3] 5 single body table, 4] 2 double body table, 5] 2 Book Rack, 6] 2 Book Self, 7] 1 Steel Cabinet, requires broken arms-leg repair and repainting from the office of the Distribution Section at 118 Hem Ch Naskar Road, Kolkata-700010.

The entire process to be finished for within 30 working days in 4<sup>th</sup> week of August, 2024. The vehicle should have the proper rain protecting attachments to prevent any prospective damage of the furniture during delivery.

Detailed work schedule, terms & conditions will be available at Distribution office at 118 Hem Ch. Naskar Road, Kolkata-700010 from 1.00 PM on 01.08.2024 till 12 Noon on 06.08.2024.

Quotations addressed to the Business Manager, Distribution Section, I&CA and submitted within 12.00 Noon on 6<sup>th</sup> August, 2024 will be opened at 3.00 p.m. on the same day considering the urgency at the chamber of Business Manager in presence of the representative of aforesaid agencies.

The Business Manager will reserve the right to accept or reject any or all quotations without assigning any reasons.

**Officer In-Charge & Business Manager,  
Distribution Section, I&CA**

Memo No. Q011 – ICA/Distri/2024

Date: Kolkata, the 01.08.2024

Copy forwarded for information and necessary action to:

1. Director of Information, I&CA, Nabanna, 9<sup>th</sup> Floor, 325 Sarat Chatterjee Road, Shibpur. Howrah-711102
2. Officer In-charge, Kolkata Information Centre with a request to publish this on the notice board.
3. Officer-in-charge, G2C Portal with a request to upload the above notice in the official website.

**Officer In-Charge & Business Manager,  
Distribution Section, I&CA**